

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
MAY 22, 2012 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance & Operations Committees)</i>
James L. Fox	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
William A. Sweigart	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Vinasia Miles, Senior Class Representative
Savannah Beebe, Junior Class Representative

Administration

Richard W. Como, Superintendent of Schools
Kenneth D. Lupold, Director of Business Administration/Board Secretary
Dr. Angelo Romaniello, Assistant Superintendent & Director of High Schools
Dr. Teresa Powell, Director of Elementary Education & Mathematics Specialist K-12
Dr. Orysia Stanko, Director of Middle Schools
Dave Krakower, Director of Special Education
Erika Zeigler, Director of Human Resources
Abdallah Hawa, Director of Technology

Solicitor

James E. Ellison, Esquire

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the April 23, 2012 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held at 6:00 p.m. on Tuesday, May 22, 2012 for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Topic	Place
May 28, 2012	~	<i>Observance of Memorial Day</i>	<i>Schools & Offices Closed</i>
June 8, 2012	~	<i>Last Day of School</i>	~
June 12, 2012	6:00 PM	All Committee Meetings	9/10 Center Auditorium
June 26, 2012	7:00 PM	School Board Meeting	9/10 Center Auditorium
July 4, 2012	~	<i>Observance of Independence Day</i>	<i>Offices Closed</i>
<i>No School Board or Committee meetings will be held in July.</i>			

BOARD PRESIDENT'S REPORT

Presentation by the Scott Middle School Students - Dr. Denise Ray, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. FINANCE COMMITTEE (Richard Ritter, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending April 30, 2012.

Fund	Paid
General Fund – 10	\$ 4,331,252.68
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	17,210.74
Capital Projects Fund 34 / 2010 GOB	16,748.20
New Capital Reserve Fund 38	0.00
Food Service – 51	124,134.67
Trust Fund – 71	425.00
Student Activities Fund – 81	34,400.36
Agency Fund – 89	18,029.50
TOTAL	\$ 4,542,201.15

B. Treasurer’s Report

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending April 30, 2012.

C. Budget Transfers

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending April 30, 2012 in the amount of \$26,100.00.

D. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending April 30, 2012.

E. 2012 Homestead and Farmstead Exclusion Resolution

RECOMMENDED MOTION: That the Board of School Directors adopts the enclosed Resolution authorizing the Homestead and Farmstead Exclusion Real Estate Tax Assessment reductions.

- F. Review of New Tax Exempt Debt Policy – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors adopts the first reading of 'Tax-Exempt Policies and Procedures' as the District will be issuing and from time to time may in the future issue debt instruments the interest on which is intended to be excluded from gross income for Federal income purposes under the Internal Revenue Code of 1986, as amended (the “Code”). In order to ensure compliance with the Code, the District hereby determines to adopt such policies and procedures regarding these tax-exempt instruments.
- G. Contract to Provide Local Auditing Services**
RECOMMENDED MOTION: That the Board of School Directors approves the contract with Barbacane, Thornton & Company to provide local auditing services for the next five (5) years at the all-inclusive amounts of \$37,500 for auditing 2011-12, \$37,500 for auditing 2012-13, \$37,500 for auditing 2013-14, \$37,500 for auditing 2014-15, and \$37,500 for auditing 2015-16.
- H. Pennsylvania Department of Education Approval**
RECOMMENDED MOTION: That the Board of School Directors approves the April 30, 2012 letter, and the content discussed therein, sent to the Pennsylvania Department of Education’s School Service Office.
- I. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. CATA
- 1) Dziekonski, Michelene, Business Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 5/2/12. Reason: Retirement. Effective: 6/30/12.
 - 2) Freeman, Corie S., 3rd Grade Teacher for the Reeceville Elementary School. Letter Dated: 4/30/12. Reason: Retirement. Effective: 6/11/12.
 - 3) Keech, Thomas, Math Teacher for the Coatesville Area Senior High School. Letter Dated: 5/4/12. Reason: Retirement. Effective: 6/30/12.
 - 4) Moore, Kay P., School Psychologist for the Reeceville Elementary School and North Brandywine Middle School. Letter Dated: 5/2/12. Reason: Retirement. Effective: 6/19/12.
 - 5) Nelms, Mark V., Social Studies Teacher for the Coatesville Area Senior High School CAMPUS. Letter Dated: 5/4/12. Reason: Retirement. Effective: 6/11/12.
 - 6) Peteraf, Nancy, 8th Grade Science Teacher for the South Brandywine Middle School. Letter Dated: 5/15/12. Reason: Retirement. Effective: 6/11/12.

- 7) Potts, Nancy, Math Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 4/23/12. Reason: Retirement. Effective: 6/30/12.

b. CATSS

- 1) Armour, Deborah, 2.0 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Letter Dated: 5/8/12. Reason: Personal. Effective: 5/22/12.

c. EXTRA DUTY

- 1) Freeman, Corie S., Basketball Club Co-Advisor for the Reeceville Elementary School. Letter Dated: 4/30/12. Reason: Retirement. Effective: 6/11/12.
- 2) Freeman, Corie S., Safety Patrol Club Advisor for the Reeceville Elementary School. Letter Dated: 4/30/12. Reason: Retirement. Effective: 6/11/12.
- 3) Maxwell, Jonathan, 8th Grade Girls' Soccer Coach for the North Brandywine Middle School. Letter Dated: 4/25/12. Reason: Personal. Effective: 4/25/12.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) ESY Special Education Teachers – Autistic Support for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Kathleen Booker

Kellie Coates

- 1) ESY Special Education Teachers – Life Skills Support for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Jillian Christoff

Amanda Fraterman

- 2) ESY Special Education Teacher – Learning Support for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Lauren Dobbin

- 3) ESY Part-Time Special Education Teacher – Social Skills for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Steve Jamison

- 4) ESY Special Education Teachers – Life Skills Support for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Matt White
Mia Waters

Mark Lisney

- 5) ESY Special Education Teacher – Learning Support for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Casandra Jones

- 6) ESY Special Education Teachers – Autistic Support for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Theresa Teel

Domenica Hydutsky

- 7) ESY Special Education Classroom Instructional Aides for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$12.50/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Leon Hunt
Diane McBride
Kelly Stauffer
Jessica Woodward

Mary Ippoliti
Joanne Sheckells
Kerri Stauffer
Ruth Ann Zeigler

- 8) ESY Special Education Classroom Instructional Aides for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$12.50/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Quincy Teel
Jackie Johnson

Terri Salcito
Eric McCain

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Fisher, Robert, Principal for the Coatesville Area Senior High School. Letter Dated: 4/3/12. Reason: FMLA. Effective: 4/30/12 – 6/11/12.

b. CATA

- 1) Givler, Leah, Music Teacher for the Rainbow Elementary School. Letter Dated: 4/30/12. Reason: FMLA. Effective: 4/10/12 – 4/27/12.
- 2) Leaman, Diane, Art Teacher for the Coatesville Area Senior High School. Letter Dated: 5/11/12. Reason: FMLA. Effective: 4/10/12 – Intermittent, 5/9/12 – 5/18/12.
- 3) Levan, Megan, Math Teacher for the Coatesville Area Senior High School. Letter Dated: 4/4/12. Reason: FMLA. Effective: 5/16/12 – 6/11/12.
- 4) Orr, Judy, 5th Grade Teacher for the Reeceville Elementary School. Letter Dated: 4/13/12. Reason: FMLA. Effective: 4/20/12 – 5/4/12.

c. CATSS

- 1) Foreman, Susan, 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School. Letter Dated: 4/25/12. Reason: FMLA. Effective: 4/10/12 – 4/18/12.
- 2) Hunt, Sharon, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 3/29/12. Reason: FMLA. Effective: 3/14/12 – 3/30/12.

d. FEDERATION

- 1) Dean, Carmen, 5.5 Hour Food Service Lead Worker for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 4/23/12. Reason: Unpaid Medical Leave of Absence. Effective: 4/24/12 – 5/8/12.
- 2) Hamilton, James, Custodian for the Coatesville Area Senior High School. Letter Dated: 4/10/12. Reason: Extended FMLA. Effective: 5/11/12 – 5/17/12.
- 3) Kopteros, John, Tradesman - HVAC for the Coatesville Area School District. Letter Dated: 4/11/12. Reason: FMLA. Effective: 4/26/12 – 6/4/12.
- 4) Richardson, Florence, 3.0 Hour General Utility Worker for the King's Highway Elementary School. Letter Dated: 4/3/12. Reason: Unpaid Medical Leave of Absence. Effective: 5/7/12 – 6/8/12.
- 5) Warner, David, Security Guard for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 5/8/12. Reason: Extended FMLA. Effective: 4/20/12 – 6/8/12.

4. Suspension of Coatesville Area Teacher's Association Employees

RECOMMENDED MOTION: That the Board of School Directors authorizes the suspension of the following employees, effective June 11, 2012, pursuant to Sections 1124 and 1125.1 of the Public School Code:

Aimee Diehl	Language Arts Teacher
Emily Nefos	2 nd Grade Teacher
Christopher Strauber	4 th Grade Teacher

3. EDUCATION COMMITTEE (Diane Brownfield, Chair)

None

4. OPERATIONS COMMITTEE (Laurie Knecht, Chair)

None

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Dr. Tonya Thames Taylor, Chair)

A. Coatesville Senior High School Spanish Club Trip to Puerto Rico, March 25 – March 29, 2013

RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Spanish Club Trip to Puerto Rico for Level III, IV, IV Honors and V Honors Spanish Students, March 25–March 29, 2013.

B. C. A. S. H. - The 30th Annual National Academic Competition in Alexandria, VA, May 31 – June 3, 2012

RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Academic Team Trip to the 30th Annual National Academic Competition in Virginia, May 31–June 3, 2012.

C. South Brandywine Middle School National Academic Competition in Washington, DC, May 30 – June 3, 2012

RECOMMENDED MOTION: That the Board of School Directors approves the South Brandywine Middle School Academic Team Trip to the National Academic Competition in Virginia, May 30–June 3, 2012.

D. Student Discipline Hearings

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
12DH22	15 day expulsion; student must comply with conditions of Student Discipline Committee Behavioral Contract
12DH23	30 day expulsion
12DH24	Student must attend an alternative educational setting

12DH25 30 day expulsion
12DH26 30 day expulsion

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 22, 2012 and on the District Website.*